

**MINUTES OF THE REGULAR MEETING  
OF THE  
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

The regular meeting of the Oxford Area Board of School Directors was held on Tuesday, May 21, 2024, in the Administration Building. The meeting was called to order at 7:03 p.m. by President Jenifer A. Warren, followed by the Pledge of Allegiance.

**ATTENDING WERE:****ROLL CALL**

Kaitlin F. Bell, Member  
Michael P. Blessington, Member  
Kristen Dean, Member  
Tenille E. Dewees, Member  
Jennifer L. Kehs, Member  
William C. Kloss, Treasurer  
Mark V. Patterson, member  
Debbie K. Vendrick, Vice President  
Jenifer A. Warren, President

**ALSO ATTENDING WERE:**

Dr. David A. Woods Superintendent  
Brian P. Cooney, Business Administrator

On motion by Mrs. Kehs, seconded by Ms. Bell, BE IT RESOLVED,  
That the Oxford Area Board of School Directors hereby approves the  
Removal of item C-6a from the Consent Agenda.

**REMOVAL OF ITEM  
FROM CONSENT  
AGENDA**

Aye: 5      Nay: 4 (Dewees, Kloss, Warren, Vendrick)

On motion by Mrs. Kehs, seconded by Ms. Bell, BE IT RESOLVED,  
That the Oxford Area Board of School Directors hereby tables  
Item C-6a.

**TABELING OF ITEM**

Aye: 5      Nay: 4 (Dewees, Kloss, Warren, Vendrick)

On motion by Mrs. Kehs, seconded by Ms. Bell, BE IT RESOLVED,  
That the Oxford Area Board of School Directors hereby approves the  
Addition of Item C-6a to the June Agenda.

**ADDITION OF ITEM  
TO JUNE AGENDA**

Aye: 3      Nay: 6 (Bell, Dean, Dewees, Kloss, Warren, Vendrick)

Motion Failed

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED,  
That the Oxford Area Board of School Directors hereby approves the  
Addition of Item C-6a to the regular May Agenda as item W.

**ADDITION OF ITEM  
TO MAY AGENDA**

Aye: 7      Nay: 2 (Blessington, Kehs)

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the agenda as amended.

**APPROVAL OF AGENDA**

Aye: 9      Nay: 0

On motion by Mrs. Dewees, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the minutes of the April 9, 2024, Work Session, and the April 16, 2024, Regular Meeting as presented.

**APPROVAL OF MINUTES**

Aye: 9      Nay: 0

Dr. Woods relinquished time to Dr. Margaret Billings-Jones who presented the report for the month of May. Dr. Billings-Jones introduced Amelia DiMaio who read her book "Woggie the Lion Runs Free." Amelia wrote and illustrated her book through the Oxford Reading Club.

**SUPERINTENDENT'S REPORT**

Oxford Area High School seniors will be graduating on May 31, 2024, and have been accepted to sixty-six different colleges.

The Extended Summer Learning program will begin July 8, 2024, Monday through Thursday and continue through August 1, 2024. There are currently one hundred forty-one students enrolled.

Twenty-three students from the Hornet Virtual Academy will walk at commencement with their OAHS counterparts and graduate on May 31, 2024.

Dr. Woods presented Dr. Erin Kauppila who highlighted the accomplishments of the Oxford Area School District Music program. OASD received the honor of being named a Best Community for Music Education by the National Association of Music Merchants Foundation.

Dr. Kauppila presented Ellie Gentile, a junior and Tenor Saxophone player who performed "Aria" by Eugene Bozza.

Music teachers from each school spoke about what makes the music program at their school special. Beginning with Jordan Bank, each school incorporates music into the curriculum and the provides students with the opportunity to explore instruments and vocals.

The music department is looking to increase the budget for instrument repair and climate control environments for storing instruments; create a string class at Penn's Grove; purchase new band uniforms; start a strings program at the High School; replace old percussion equipment and create a new Mariachi program.

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the following financial reports as presented.

**FINANCIAL REPORTS**

1. General Fund
  - a. Treasurer's Report
  - b. Revenue Report
  - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 9      Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That, the Oxford Area Board of School Directors hereby approves the student activities and athletic officials accounts as presented.

**STUDENT  
ACTIVITIES**

Penn's Grove  
Oxford Area High School  
Athletic Officials Account

Aye: 9      Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following bill lists for payment:

**PAYMENT OF  
BILLS**May 2024

General Fund	\$3,770,220.14
Cafeteria Fund	\$ 116,273.68
Capital Projects Fund	\$ .00
Payroll Distribution	\$1,982,775.42

Aye: 9      Nay: 0

Mr. Kloss reported the Chester County Board of Directors met on May 15, 2024, at the CCIU Learning Center in Coatesville.

**REPORT OF  
CHESTER COUNTY  
INTERMEDIATE  
UNIT  
AND TECHNICAL  
COLLEGE HIGH  
SCHOOL**

The CCIU was named one of the top workplaces by the Philadelphia Inquirer.

Culinary Arts Students served dinner to the members and Horticulture Students received scholarships to the Longwood Gardens program.

Mrs. Kehs reported the council met virtually on April 24, 2024. The next meeting is May 22, 2024.

**CHESTER COUNTY  
SCHOOL BOARDS  
LEGISLATIVE  
COUNCIL**

SB 801 would require universal reading screeners for K-3 beginning in 2025. SB 454 discussed interscholastic sports serving as physical education requirements. HB 2043 would restrict students' use of mobile devices during the school day. Feedback was requested regarding this bill.

Mr. Patterson reported that thirteen OAHS student athletes signed to play at their college. Baseball made PIAA playoffs and Track and Field had four student athletes qualify for PIAA District One Championships. OAHS Cheerleaders supported our students at the Special

**ATHLETICS AND  
STUDENT ACTIVITIES  
COMITTEE**

Olympics.

Basketball coaching positions remain open, and a Bond issuance was discussed. The committee is looking to identify items which are at their end of life and need to be replaced and cleaning is back to full staff.

**FACILITIES AND  
SAFETY COMMITTEE**

Safety training will be conducted on June 11, 12,13,14, 2024.

Mrs. Vendrick stated the Education Committee met May 21, 2024. A district partnership with other Southern Chester County districts and communities to enhance the educational opportunities for our students was discussed. A state mandated Career Artifacts Initiative was discussed. This begins in kindergarten revolving around student's thoughts on a career pathway.

**EDUCATION  
COMMITTEE**

There was a discussion on the Boards desire to gather data on why families pull kids from the district. Using the existing request form, Dr. Woods will provide quarterly reports on the data received.

The next meeting of the Education Committee will be in September 2024.

Mr. Kloss stated the Finance and Budget Committee met in April and the Recommendation for the tax levy is on this evening's agenda.

**FINANCE AND  
BUDGET  
COMMITTEE**

The Policy Committee met April 15, 2024, and to continue work on Policy 6300 which is on the agenda for a second reading. The committee met again on May 14, 2024, to work on a new policy, Policy #3920-Conflict of Interest. This policy is on the agenda tonight for a first reading.

**POLICY  
COMMITTEE**

Mrs. Warren stated the goals are completed and they are on the agenda this evening.

**BOARD IN-SERVICE/  
BOARD GOALS**

Jordan Bank teacher Jason Baughman taught kindergarteners the reason we observe Memorial Day by discussing the branches of our armed forces.

**STUDENT  
REPRESENTATIVE  
REPORT**

Students are performing at their End-of-Year programs and Moving Up ceremonies. Rising first graders will tour Elk Ridge on Wednesday, May 29, 2024.

All students and families registered for the 2024-25 school year for kindergarten are encouraged to attend the Welcome to Kindergarten Night this Wednesday, May 22, 2024 from 6-8 pm. A sign-up genius has been posted on the school's webpage.

This Friday is Jordan Bank's Game Day, where kindergarteners can participate in fun activities organized by Mollie Steigerwalt.

Elk Ridge first graders took their fieldtrip to Plumpton Park Zoo.

Students experienced the Reading Rocks Magic assembly on Wednesday, May 15, 2024. Special thanks to Oxford Education Foundation for sponsoring this event.

Students are looking forward to Field Day on Friday, May 24, 2024, and Second graders are anxiously awaiting their "Step Up Day" on May 21, 2024, where they will visit Nottingham School.

Thanks to everyone who stopped by OASD table on Oxford First Friday. The staff loved seeing everyone.

Nottingham fourth grade students attended the Stroud Nature Preserve in April to learn about natural resources and land conservation and

Nottingham's Envirothon Team participated in the Chester County Envirothon Competition on April 24, 2024, and finished in first place for overall top team scores. The theme this year was "Renewable Energy For A Sustainable Future." Team Nottingham did an outstanding job at the Envirothon competition at Hibernia Park where fourteen schools participated with thirty-three teams.

On May 16, 2024, Nottingham held their Fourth Grade Spring Band and Chorus Concert in the Penn's Grove Auditorium. The Third and Fourth Grade Orchestra concert will be held on May 23, 2024.

Nottingham Career Day was held on Friday, May 17, 2024. A shout out of thanks to Nadine Callan for organizing this amazing experience for students. Students had the opportunity to learn about many careers such as Nursing, Fire Fighting, Painting, Engineering, Robotics, Accounting, and Team Building, etc.

Hopewell's Moms and Muffins event was a great success with over four hundred attendees. Thank you to the Oxford PTO for supporting this special event.

Art's Appreciation night on May 9, 2024, did not disappoint as it highlighted the musical and artistic talents of Hopewell students.

On May 15, 2024, the school held their spring concert to celebrate their chorus, orchestra, and band.

On May 23, 2024, over One hundred eighty Hopewell students will attend Phillies Weather Education Day where they will meet meteorologists from NBC 10 and later go to the Phillies game. All students needed to have good attendance, positive behavior and have shown good school citizenship. They needed to submit an essay explaining why they earned the opportunity to represent Hopewell at Citizens Bank Park.

Twenty-two students from Hopewell will attend the Shakespeare Festival at the Madeline Wing Adler Theater in West Chester on May 22, 2024. These students will perform "A Midsummer's Night Dream."

Students and staff are excited about upcoming events including field day, awards ceremonies, the talent show, and the sixth grade Washington, DC trip.

PSSA testing is completed, and Algebra Keystones will be administered from May 21 through May 22, 2024.

Penn's Grove had a wonderful end of year eighth grade dinner dance, middle school spring concert and art show.

The Early Act Club induction occurred on May 14, 2024, at Ware Presbyterian Village.

Penn's Grove looks forward to all end of year activities such as Amazing Race, Carnival, and Field Day.

IPad collection will occur on June 3, and 4, 2024.

High School AP testing took place from May 6 - May 17, 2024. Keystone exams for Algebra 1, Biology, and 10th grade English are in progress.

The Senior Prom took place on May 18, 2024, at the Waterfall in Delaware.

Senior finals are this week, the senior bus ride will be held on the morning of Tuesday, May 28, 2024, and graduation is May 31, 2024.

Molly thanked the Board for the experience of being the Student Representative this year.

Mrs. Warren thanked Molly for her contributions to the meetings and presented her with a bouquet.

Dr. Woods reported that the artwork hanging in the Board Room was all Created by our elementary and secondary fine arts students.

**REPORT OF SCHOOL  
PROGRAMS**

#### **NEW BUSINESS**

On motion by Ms. Bell, seconded by, Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel items:

**PERSONNEL**

#### **Professional**

#### **Resignations**

Name: Kathleen Carter  
Position: Music Teacher Jordan Bank/Nottingham Schools  
Effective: June 14, 2024

Name: Laura Donnelly  
Position: French Teacher, High School  
Effective: June 14, 2024

Name: Joel Yoder  
Position: Spanish Teacher, High School  
Effective: June 14, 2024

**Extended School Year Teacher Appointments**

Dates: July 8, 2024, through August 1, 2024  
 Teachers: Deborah Aubin, Jeanmarie Campbell, Maureen Bowie-Colgan, Siobhan Kelly, Alyssa Lynch, Susan McDonald, Karen Powers, Alicia Shoop, Amy Swisher, Melissa Verikakis, Stacy Waybright,  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Extended School Year Substitute Teacher Appointment**

Dates: July 8, 2024, through August 1, 2024  
 Teacher: Diane Hauser  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Summer Extended Learning Program Teacher Appointments**

Dates: July 8, 2024, through August 1, 2024  
 Teachers: Elizabeth Baity, Germaine Baughman, Gabriela Caban, Jessica Dominiguez, Courtney Doyle, Andrea Gillinger, Victoria Goggin, Jessica Green, Zachery Hamilton, Elizabeth Hanna, Olivia Hocker, Jenna Lininger, Liza Malone, Kristen McDermott, Heather McGinn, Kayley Oleary, Wendy Peterson, Jennifer Sauer, Thomas Sperow, Michael Thompson Briana Zembruski,  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Summer Extended Learning Program Substitute Teacher Appointments**

Dates: July 8, 2024, through August 1, 2024  
 Teachers: Nichole Hendrickson-Tartar, Sylvia Cintora  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Computer Science Coding Academy**

Dates: July 15, 2024, through July 18, 2024  
 Teacher: Jason McLead  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Music Academy**

Dates: July 8, 2024, through July 25, 2024  
 Teachers: Abigail Hudson, Ryan Maule, Sarah Renz  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Stem Academy**

Dates: July 22, 2024, through July 25, 2024  
 Teacher: John Barcus  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Young Authors Academy**

Dates: July 29, 2024, through August 1, 2024  
 Teacher: Karen Gregan  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Youth Fitness Academy**

Dates: July 8, 2024, through July 11, 2024  
 Teacher: Michael Thompson  
 Location: Hopewell School  
 Salary: \$40.00 per hour

**Summer School Appointment**

Name: Megan Campbell  
 Position: Speech & Language Pathologist, Hopewell School  
 Dates: July 8, 2024, through August 1, 2024  
 Salary: \$40.00 per hour

**Non-Professional  
Resignations**

Name: Anita Hallman  
 Position: Nurse, District  
 Effective: April 25, 2024

Name: Margaret Hansen  
 Position: Food Service 3.5/182, Hopewell School  
 Effective: April 26, 2024

Name: Sandra Hastings  
 Position: Security Monitor/Crossing Guard, High School  
 Effective: April 19, 2024

**Appointments**

Name: Jorge Bonilla Ruiz  
 Position: Custodian, District  
 Salary: \$15.00 per hour  
 Effective: May 22, 2024  
 Replacing: Roberto Bedolla, retired

Name: Kathleen Murphy  
 Position: Cafeteria Aide, Elk Ridge School  
 Salary: \$17.00 per hour  
 Effective: May 22, 2024  
 Replacing: Lauren Ferrari, resigned

Name: Jeffrey Rowan  
 Position: Food Service 5.75/182, High School  
 Salary: \$12.25  
 Effective: May 22, 2024  
 Replacing: new position

Name: Virginia Stidoms  
 Position: Food Service, Penn's Grove School  
 Salary: \$12.25 per hour  
 Effective: May 22, 2024  
 Replacing: Barbara Greist, resigned



**Substitute Appointment**

Name: Margaret Hansen  
Position: Food Service, District  
Effective: April 26, 2024

**Extended School Year Instructional Aide Appointments**

Dates: July 8, 2024, through August 1, 2024  
Aides: Jill Giovinco, Celia Holmes  
Location: Hopewell School  
Salary: \$17.51 per hour

**Summer Extended Learning Program Instructional Aide Appointments**

Dates: July 8, 2024, through August 1, 2024  
Aides: Eileen Green, Janette Griffin, Lilliann Horton  
Location: Hopewell School  
Salary: \$17.51 per hour

**Summer School Nurse Appointments**

Dates: July 8, 2024, through August 1, 2024  
Nurses: Melissa Ludwig, Rubis Ortiz, Kelly Willis  
Location: Hopewell School  
Salary: \$40.00 per hour

**Volunteers**

Brittany Avery, Karina Chavez-Garcia, Cori Emmertz, Kelly Gardner,  
Brittany Green, Debra Hash (OEF), Josephine Ingram, Zafira Konstandinou,  
Sarah Krykew, Steven Lam, Jace Mullins, Tiffany Nugent, Sondra Onick

Aye: 8      Nay: 0      Abstain: 1 (Deweese)

On motion by Mrs. Dewees, seconded by Mr. Kloss, BE IT RESOLVED, That **CONSENT AGENDA** the Oxford Area Board of School Directors approves the following consent agenda items:

**Maintenance Contracts**

Contract with Carrier Commercial Service for preventative maintenance agreement for the chiller at Elk Ridge Elementary School, beginning July 1, 2022, through June 30, 2025, in the amount of \$4,940.00 for the 2024-2025 school year.

Contract with Frey Lutz for building automation systems and temperature controls for Hopewell Elementary School beginning July 1, 2023, through June 30, 2026, in the amount of \$109,530.00 for the 2024-2025 school year.

Contract with NRG Building Services for building automation systems and temperature controls for Penn's Grove Middle School beginning July 1, 2024, through June 30, 2027, in the amount of \$16,240.00 for the 2024-2025 school year.

Contract renewal with Siemens Industry, Inc. for district-wide fire and life safety equipment beginning July 1, 2024, through June 6/30/2027, in the amount of \$81,308.00 for the 2024-2025 school year.

Contract with SAH Inc. for security and fire monitoring services throughout the district beginning July 1, 2024, through June 30, 2027, in the amount of \$3,660.00 for the 2024-2025 school year.

Contract with Bonfitto for maintenance to district boilers beginning July 1, 2023, through June 30, 2026, in the amount of \$14,675.00 for the 2024-2025 school year.

Contract renewal with Premium Power Services, LLC for service and maintenance of generators throughout the district beginning July 1, 2024, through June 30, 2027, in the amount of \$3,270.00 for the 2024-2025 school year.

Contract with Kurita America Inc. for water treatment services throughout the district in the amount of \$11,700.00 for the 2024-2025 school year.

Contract with Kistler O'Brien for inspection and maintenance services of fire extinguishers beginning July 1, 2024, through June 30, 2025, in the amount of \$2,801.75.

Contract with Filter Services, Inc. for HVAC filter change services beginning July 1, 2024, through June 30, 2027, in the amount of \$41,654.73 for the 2024-2025 school year.

Contract with Wayman Fire Protection, Inc. for testing and inspection of fire safety equipment at Hopewell Elementary School, Penn's Grove Middle School, and Oxford Area High School beginning July 1, 2024, through June 30, 2025, in the amount of \$2,900.00.

Contract with Foley CAT for preventative maintenance and minor repairs on the District's CAT equipment beginning July 1, 2023, through June 30, 2025, in the amount of \$6,620.00 for the 2024-2025 school year.

Contract with Combat Elevator Inc. for monthly maintenance of hydraulic passenger elevators and wheelchair lifts throughout the district, beginning July 1, 2023, through June 30, 2026, in the amount of \$8,964.00 for the 2024-2025 school year.

Contract with Windview Athletic Fields for maintenance fields throughout the district beginning March 2023 and ending December 2025 in the amount of \$107,000.00 for the 2024 school year.

Contract with Deerfield Mowing & Property Management, Inc. for mowing and landscaping throughout the district beginning March 15, 2023, and ending December 15, 2025, in the amount of \$82,995.00 for the 2024 school year.

p. Contract with Facility One for maintenance/custodial requests throughout the district beginning July 1, 2022, through June 30, 2025, in the amount of \$3,000.00 for the 2024-2025 school year.

Contract with Western Pest Services for pest control district-wide beginning July 1, 2024, through June 30, 2025, in the amount of \$8,123.90 for the 2024-2025 school year.

**Annual Appointments**

The appointment of Truist Financial, Fulton Bank, PNC Bank, WSFS, First Resource Bank, Pennsylvania School District Liquid Asset Fund, Pennsylvania Local Government Trust, and First Citizens Community Bank as depositories for the 2024/2025 school year.

**Student Participation Fees**

High School Sports	\$75
Penn's Grove Sports	\$75
High School Parking	\$75

**Annual Appointments****School Physician**

Appointment of Children's Hospital of Philadelphia Care Network as the school district's physician for the 2024-2025 school year at a rate of \$125 per hour.

**School Dentist**

Appointment of Dr. Drew Eckman, DDS, as the school district's dentist for the 2024-2025 school year at the rate of \$65 per hour.

**Curriculum, Technology & Library Materials and Supplies**

Approval to sell and/or repurpose all outdated curriculum, technology, and library materials, supplies, and equipment.

**Appointment of Auditor**

Approval of the appointment of Barbacane, Thornton & Company LLP, for an Audit of the General-Purpose Financial Statements of the Oxford Area School District for the year ending June 30, 2024, not to exceed \$29,000.00.

**Special Education Contracts**

Approval of student-specific 2024 ESY contracts with The White Clay School as per attached.

Approval of student-specific contract for 2024-25 school year Physical Therapy Services at the Talk School.

Approval of student-specific contract for 2024-25 school year enrollment at The Vanguard School.

Approval of student-specific contract for the 2024 ESY Program at The Vanguard School.

Approval of the contract between Oxford Area School District and Chester County Intermediate Unit for billing services under the School-Based Access Plan, as per the attached.

Approval of the student-specific residential student monitoring and placement agreement between the Oxford Area School District and Melmark, Inc., as per attached.

Approval of the contract between the Oxford Area School District and General Healthcare Resources, LLC for contracted related services providers as per attached.

Approval of the contract between the Oxford Area School District and Karah Molesevich, School Psychologist Independent Contractor for the 2024-2025 school year as per attached.

Approval of the contract between the Oxford Area School District and CritiCare Home Health and Nursing services for contracted nurse and PCA services for the 2024-2025 school year as per attached.

County Intermediate Unit Marketplace

Approval of the contract with the Chester County Intermediate Unit for the provision of marketplace programs as per the attached.

Aye: 8      Nay: 0      Abstain: 1 (Bell)

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the Flexible Instruction Days (FIDS) for the Oxford Area School district as per the attached.

**FLEXIBLE  
INSTRUCTION DAYS**

Aye: 3      Nay: 6  
**Motion Failed**

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the Memorandum of Understanding between the Oxford Area School District and the Oxford Education Association, PSEA/NEA, regarding lacrosse coach supplementals as per attached.

**PSEA MEMORANDUM  
OF UNDERSTANDING**

Aye: 9      Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves an increase in salary of the Act 93 Assistant Principals by \$8,000.00, effective May 22, 2024, non-retroactively.

**ACT 93 SALARIES**

Aye: 9      Nay: 0

On motion by Ms. Bell, seconded by Mr. Kloss, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the Transfer of Michael Price to the position of Human Resource Director as per the attached contract.

**TRANSFER**

Aye: 9      Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby adopts the 2024-2025 General Fund Budget in the amount of \$85,357,966.00, as prepared on Form PDE 2028.

**FINAL BUDGET  
ADOPTION**

Aye: 8      Nay: 1 (Kehs)

ANNUAL TAX  
LEVY

On motion by Mrs. Dewees, seconded by Ms. Bell, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves that the taxes are levied for school purposes for the school year beginning July 1, 2024, subject to the provisions of the Local Tax Collection Law as follows:

1. Real estate tax. Real estate tax of 36.9607 mills on the assessed value of all real estate property taxable for school purposes in the School District. (Levied under School Code §672.)

2. Interim real estate tax. Interim real estate tax of 36.9607 mills on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes the construction of a building, an improvement to a building, or other improvements to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code §677.1.)

3. Utility realty used to generate electricity. The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of "utility realty" under §8101-A(3) of the Public Utility Realty Tax Act that was classified in such definition as "utility realty" prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Act.

4. Tax due date/delinquent status.

a. The real estate tax is due and payable July 1, 2024, and this will be the date of the tax notice issued to the owner for real estate tax other than interim real estate tax. Unless installment payment has been elected under the Oxford Area School District Real Estate Tax Installment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner - by October 31, 2024, for tax other than interim real estate tax.

b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.

5. Discount and penalty. All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax by making payment of the entire tax amount within two (2) months after the date of the tax notice - by August 31, 2024, for tax other than interim real estate tax. Unless installment payment has been elected under the Oxford Area School District Real Estate Tax Installment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax if the tax is

not paid in full within four (4) months after the date of tax notice  
- by October 31, 2024, for other than interim real estate tax.

**6. Severability.** The provisions of the resolution are severable, and if any section, clause, sentence, part, or provision is determined to be illegal, invalid, or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts, or provisions of this resolution. It is declared to be the intent of this School District that this resolution would have been adopted even if any such illegal, invalid, or unconstitutional section, clause, sentence, or part or provision had not been included in this resolution.

**7. Continuation of other taxes.** The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies the continuation of the following previously imposed taxes that do not require an annual levy:

**a. Real estate transfer tax.** Real estate transfer tax of 1% (School District receives .5% and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)

**b. Earned income and net profits tax.** Earned income and net profits tax of between 1% and 1.5%, depending on the municipality in which the taxpayer resides. (School districts receive .5%, and municipalities receive between .5% and 1%. The .5% School District tax levied under the Local Tax Enabling Act, Act 511.)

Aye: 9      Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves that the homestead and farmstead exclusions real estate tax assessment reductions are authorized for the school year beginning July 1, 2024, under the provisions of the Homestead Property Exclusions Program (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

**HOMESTEAD AND  
FARMSTEAD  
EXCLUSIONS**

**1. Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate reduction for the school year beginning July 1, 2024:

**a. Gambling tax refunds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay the School District during the school year pursuant to Act 1, 53 P.S. §6926.505(b), as property tax reduction allocation funded by gambling tax funds, the amount of \$ 2,314,124.05.

**b. Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. §6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$ 51,892.99.

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. §8584(i), and Act 1, 53 P.S. §6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. Homestead property number. The number of approved homesteads within the school district is 5583.

b. Farmstead property number. The number of approved farmsteads within the School District is 192.

c. Homestead/Farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 5775.

3. Real estate tax reduction calculation. The School Board has decided that the homestead exclusion amount and the farmstead exclusion amount shall equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$2,366,017.04 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 5775 the maximum real estate tax reduction amount applicable to each approved homestead and to each farmstead is \$409.69. Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount an additional aggregate amount of \$23,098.74 will be available during the school year for the real estate tax reduction applicable to approximately 5609 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$4.09. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$409.69, the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$413.78.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of \$413.78 by the School District real estate tax rate of 36.9607 mills, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$11,084.00 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$11,195.00.

5. Homestead/farmstead exclusion authorization - July 1, 2024, tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$11,195.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$11,195.00.

For purposes of this resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This

paragraph 5 will apply to tax notices issued on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

Aye: 9          Nay: 0

On motion by Mrs. Dewees, seconded by Ms. Bell, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the board goals for the 2024-2025 school year as per attached.

**BOARD GOALS**

Aye: 9          Nay: 0

On motion by Ms. Bell, seconded by Mrs. Dewees, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approves the re-adoption of the following policies:

**POLICY READOPTION**

Policy # 1160 School Visitors

Policy # 1170 Public Access to Official Records

Policy # 1180 Video Recording Meetings

Policy # 1225 Public Relations: Advertising, Promotion, Distribution of Materials

Policy # 1235 Public Relations Objectives

Policy # 1245 Publications Program

Policy # 1255 Citizen Advisory Committees

Policy # 1265 Community Engagement/Community Relations

Policy # 1275 Public Complaints

Aye: 9          Nay: 0

The Oxford Area Board of School Directors is considering the adoption of the following policy:

**POLICY ADOPTION-**

First Reading

**Article 3-Business**

Policy 3920-Conflict of Interest

The Oxford Area Board of School Directors is considering the revision of the following policy:

**POLICY REVISION**

Second Reading

**Article 6-Instruction**

Article Policy # 6300 Materials Selection Policy - Libraries

*Copies of the policies listed are available in the Administration Building, 125 Bell Tower Lane, Oxford, PA 19363, for examination and comment. The policies can be viewed on the website at [www.oxfordasd.org](http://www.oxfordasd.org). The public is encouraged to stop in and read these policies or visit our website.*

On motion by Mrs. Dewees, seconded by Ms. Bell, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby consents to Preliminary approval of textbooks, Grades K-12, as per the attached list.

**PRELIMINARY  
CURRICULUM  
APPROVAL**

Aye: 9          Nay: 0



On motion by Mrs. Dean, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby suspends Robert's Rules of Order.

SUSPENSION OF  
ROBERT'S RULES

Aye: 9      Nay: 0

Mrs. Warren suspended her role as president and requested the appointment of President Pro Temp in order to complete a board task.

SUSPENSION OF  
ROLE

The secretary opens nominations for a President Pro Temp.  
Mrs. Dewees is nominated as President Pro Temp

NOMINATION FOR  
PRESIDENT PRO  
TEMP

On motion by Ms. Bell, seconded by Mr. Kloss, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby appoints Mrs. Tenille Dewees as President Pro Temp.

PRESIDENT PRO  
TEMP

Aye: 9      Nay: 0

Mr. Woods states that the duty of the Board President is to sign the Diploma of graduating seniors. Mrs. Dewees signs her child's diploma.

Mrs. Dewees resigns as President Pro Temp.

RESIGNATION OF  
PRESIDENT PRO  
TEMP

On motion by Ms. Bell, seconded by Mr. Kloss, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby reinstates Robert's Rules of Order. Mrs. Warren resumes her role as Board President.

PRESIDENT RESUMES  
THE CHAIR

Aye: 9      Nay: 0

On motion by Ms. Bell, seconded by Mr. Kloss, BE IT RESOLVED, That The Oxford Area Board of School Directors hereby approve the appointment of Rinaldi and Poveromo, P.C., as the school district's solicitor, effective July 1, 2024, through June 30, 2025, at a rate of \$145 per hour for attorneys and \$35 per hour for paraprofessionals.

APPOINTMENT OF  
SOLICITOR

Aye: 7      Nay: 2 (Blessington, Kehs)

Mrs. Warren read the following dates and times for upcoming events.

CALENDAR

Friday, May 31, 2024, Oxford Area High School Graduation, 6 p.m., OAHS Gymnasium  
Tuesday, June 11, 2024, Policy Committee, 6 p.m., Administration Building  
Tuesday, June 11, 2024, Athletics & Student Activities Committee, 6:30 p.m.,  
Administration Building  
Tuesday, June 11, 2024, Facilities & Safety Committee, 6:45 p.m., Administration  
Building  
Tuesday, June 11, 2024, Work Session, 7 p.m., Administration Building  
Tuesday, June 18, 2024, Regular Meeting, 7 p.m., Administration Building

May 21, 2024

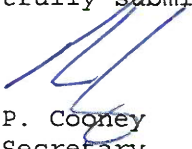
Mrs. Warren announced that the Board met in executive session on May 14, 2024, to discuss Personnel and Real Estate.

**ANNOUNCEMENT OF  
EXECUTIVE  
SESSION**

On motion by Ms. Bell, seconded by Mrs. Dewees, the regular meeting meeting of the Oxford Area Board of School Directors adjourned at 11:25 p.m. by a unanimous vote.

**ADJOURNMENT**

Respectfully submitted,



Brian P. Cooney  
Board Secretary

*All or a portion of this meeting may be video recorded for the purpose of public broadcast.*